



## Frequently Asked Questions

### ***What is the Barry-Wehmiller Hearts to Hands Relief Fund?***

The Barry-Wehmiller Hearts to Hands Relief Fund—a charitable fund of the St. Louis Community Foundation—provides grants of up to \$1,500 to support those experiencing financial hardship caused by an unforeseen or extreme situation or disaster. Grants are made possible through donations, including gifts from team members of Barry-Wehmiller Group Inc. and its subsidiaries and affiliates.

### ***Who qualifies for a grant?***

US-based team members and retirees of Barry-Wehmiller Group Inc. and its subsidiaries and affiliates who are experiencing financial hardship due to a qualifying event within the past 90 days may be eligible to apply (if there has been a death, spouses/domestic partners, children and parents also may be eligible to apply). Qualifying events outside of the 90-day period with extenuating circumstances will be considered.

### ***How much is a grant?***

The maximum grant amount is \$1,500.

### ***What qualifies as an unforeseen or extreme situation or disaster?***

The following events may qualify you for a grant when they impact your ability to pay for basic living expenses:

- A natural disaster (flood, earthquake, wildfire, tornado, etc.) involving your primary residence
- A serious illness or injury experienced by you or an eligible family member (spouse/domestic partner, child or parent)
- The death of a BW team member or retiree, or that individual's eligible family member (eligibility aligns with the Bereavement Leave Policy—U.S. at [bwpolices.com/us](http://bwpolices.com/us)), with related loss of income, funeral expenses or uninsured medical expenses
- Catastrophic or extreme circumstances (fire, robbery, assault, domestic abuse, etc.)

### ***What are some examples of eligible basic living expenses that could qualify for grant support?***

Grants are paid directly to companies/vendors for billed or invoiced expenses that cover things like:

- Rent, mortgage or other housing payments
- Temporary housing and security deposits for new housing
- Utility bills (electricity, heating, water, etc.)
- Medical expenses not covered by insurance
- Home repairs to restore or maintain safety
- Funeral expenses for a BW team member or retiree, or that individual's eligible family member (eligibility aligns with the Bereavement Leave Policy—U.S. at [bwpolices.com/us](http://bwpolices.com/us)), which may include travel
- Approved travel expenses related to emergency situations (must be arranged through a St. Louis Community Foundation-approved agency)

Have more questions? E-mail [heartstohands@stlgives.org](mailto:heartstohands@stlgives.org) or visit [bw.care/heartstohands](http://bw.care/heartstohands).

### ***What types of expenses are not eligible for grant support?***

Grants cannot be made for expenses like:

- Reimbursements to team members or to other individuals
- Legal fees
- Credit card debt
- Cable, phone or internet, unless required for employment
- Car payments
- Appliances or electronics
- Grave markers
- Collection agency requests
- Student loans or expenses
- Repairs due to negligence or neglect

### ***I need help, and I believe my circumstance qualifies me to be considered for a grant—how do I apply?***

Send your confidential grant application (available at [bw.care/heartstohands](http://bw.care/heartstohands)) and documentation to the St. Louis Community Foundation, the administrator of the fund, via e-mail at [heartstohands@stlgives.org](mailto:heartstohands@stlgives.org) or mail:

Hearts to Hands Relief Fund  
St. Louis Community Foundation  
#2 Oak Knoll Park  
St. Louis, MO 63105

### ***I have submitted my application—when will I find out if I will receive a grant?***

Depending on how complete your application is, you will be notified of the status via e-mail or at the address you provided generally within 10 business days of receipt. Incomplete applications will take longer to process.

### ***I have been notified that I have been awarded a grant—what happens next?***

Grant payments to companies/vendors will be made by check and will include the grantee's account number, if applicable, and a copy of the outstanding bill or invoice. No distributions will be made to grantees.

### ***Once I receive a grant, when can I apply again for another grant?***

You may apply once per calendar year (you may be able to reapply sooner in extraordinary circumstances).

### ***How is the Hearts to Hands Relief Fund administered?***

The fund is administered by the St. Louis Community Foundation, a 501(c)(3) nonprofit organization that manages more than \$500 million in charitable assets across 800 individual funds. Since 1915, the St. Louis Community Foundation has been assisting individuals and companies to put charitable dollars to work.

### ***I want to help those in need! How can I make a tax-deductible donation to the Hearts to Hands Relief Fund?***

Thank you for your generosity! Visit [bw.care/heartstohands](http://bw.care/heartstohands) for two giving options:

- Print and complete a pledge card to begin or make a change to a **recurring payroll deduction** (submit this card to your People Team representative)
- Use the link there to make a secure contribution by **credit card** (\$10 minimum)

If you would like to write a **check**, please make it payable to the St. Louis Community Foundation, write Hearts to Hands Relief Fund in the memo line and mail it to:

Hearts to Hands Relief Fund  
St. Louis Community Foundation  
#2 Oak Knoll Park  
St. Louis, MO 63105

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